

Statewide Information Security & Privacy Office
Government Information Technology Agency
Security Training & Awareness Manager - Job Description*
Draft Posted July 11, 2007 (subject to change)**

The newly formed Statewide Information Security & Privacy Office (SISPO) within the State of Arizona's Government Information Technology Agency (GITA) seeks a Security Training and Awareness Manager. This position will report to the Chief Information Security Officer (CISO).

The Security Training and Awareness Manager shall develop an information security and privacy awareness and training program for State government: 1) to raise awareness in all State personnel and to empower them to understand their role in protecting State information resources and citizen privacy; and 2) to introduce security personnel to the State's security standards and recommend best practices for implementing those standards. Responsible to: develop awareness and training materials; develop training guidelines; develop and utilize measurement tools to gauge effectiveness; implement awards and recognition programs; consult with the State's centralized training organization on deployment of the program to ensure routine access by employees and consultants.

The candidate must have at least 5 years experience in designing and implementing effective training in technical or policy subjects. Understanding of IT security and privacy awareness concepts is highly desired.

The candidate must have excellent written and verbal communication and presentation skills including ability to communicate to technical issues/solutions to non-technical personnel. The candidate's combination of education and experience must qualify him/her as a senior training program design professional. Any training certifications are a plus. The candidate must have the ability to glean technical information from technical personnel and translate that information into a form understandable by a non-technical audience. As a member of the SISPO, the successful candidate must be able to pass a background check.

Interested parties should send their resume to Jeff Hessenius at jhessenius@azgita.gov

* POSITION IS NOT COVERED UNDER THE STATE MERIT SYSTEM. AA/EEO/ADA EMPLOYER

** *GITA is actively recruiting for the CISO position. GITA may update this description based on input from the CISO once hired or may proceed to actively pursue candidates based on this draft description.*